



Miltonian
Literary Society

CONSTITUTION
AND
BY-LAWS



Grantham, Pa.

1000-0000-2160



CERTIFICATE OF MEMBERSHIP.

This certifies that _____

has been elected an _____

member of the *Miltonian Literary Society*, of Grantham, Pa.

Signed _____

Secretary.

CONSTITUTION.

_____ PREAMBLE. _____

Recognizing the imperative need of at least a general knowledge of the regulations of literary and legislative assemblies, of acquiring great intellectual force, of promoting strong moral sentiment, and of purifying the general social standard among our fellowmen; and recognizing that these conditions can best be realized through vital effort in a literary league, we the members of the MILTONIAN LITERARY SOCIETY of Grantham, Cumberland County, Pa., adopt for the government of this society the following **Constitution** and **By-Laws**.

ARTICLE 1.

NAME, MOTTO, OBJECT, EMBLEM.

SEC. 1.

The name of this society shall be known as the **MILTONIAN LITERARY SOCIETY.**

SEC. 2.

The motto of this society shall be
"Vis Unita Fortior"
(Strength United is Stronger.)

SEC. 3.

The object of this literary society shall be to meet the pressing demand for strong, reliant, self-possessed men and women, through proper literary training and culture.

SEC. 4.

The colors of this society shall be **OLD GOLD** and **GARNET**, the Flower shall be the **COSMOS** and the Symbol, the **MAPLE LEAF.**

ARTICLE 2. MEMBERSHIP.

SEC. 1.

All Students of this institution and any other person of good moral standing who

may be recommended by the Executive Committee, shall be eligible to membership in this society.

ARTICLE 3. OFFICERS.

SEC. 1.

The Officers of this society shall consist of,

1. PRESIDENT.

(a) Whose qualifications shall consist of three terms of active literary society work in this school.

(b) Whose duties shall be,

1. To preside at all regular and special meetings during his or her administration, unless special officers have been elected for a special meeting.

2. To notify all newly elected officers of their election and to get their consent to serve.

3. To notify those who are appointed to serve on regular or special programs.

4. To fill all vacancies upon due notice.

5. To call special meetings as occasion demands.

6. To countersign all vouchers drawn upon the treasurer for

payment of debts contracted by the society.

2. VICE PRESIDENT.

- (a) Whose qualifications shall consist of three terms of active literary society work in this school.
- (b) Whose duties shall be, to serve in the absence of the president, and in his absence assume the same powers and responsibilities.

3. SECRETARY.

- (a) Whose qualification shall consist of three terms of active literary society work in this school
- (b) Whose duty shall be.
 - 1 To keep a faithful record, of all regular proceedings and motions, of each regular session.
 - 2 To draw up and sign all vouchers on the Treasurer for the payment of all debts contracted by the society.
 - 3 To preside at the meeting and appoint a Secretary Pro Tempore in the absence of the President and Vice President.

4 CRITIC.

- (a) Whose qualifications shall consist of one year of rhetoric and one year of active literary society work in this school.

- (b) Whose duty shall be to commend all worthy performance of parts, reveal weaknesses in any part of the program, and suggest means of improvement. He or she shall avoid sarcasm in his or her remarks.

5. EDITOR AND TWO ASSOCIATE EDITORS.

- (a) Whose qualifications shall consist of two terms of rhetoric for the editor, and one term of rhetoric for the associates, and two terms of active literary society work in this school for both Editor and Associates.
- (b) Whose duties shall be to prepare a paper representing an incarnation of the society's literary thought.

6. CHAPLAIN.

- (a) Whose qualification shall consist of one term of active literary society work in this school.
- (b) Whose duties shall be to conduct the invocational and closing exercises of all regular or special meetings not otherwise provided for by special appointment.

7. TREASURER.

- (a) Whose qualifications shall con-

sist of one term of active literary society work in this school.

- (b) Whose duties shall be,
- 1 To hold and be responsible for the society's funds.
 - 2 To keep an accurate account of all receipts and expenditures.
 - 3 To issue checks when duly authorized by the President and Secretary.
 - 4 To submit an itemized report of all receipts and expenditures at the end of his term of office.
- (c) He shall under no circumstances appropriate the society's money, wholly or in part, to his personal use.

8. **CHORISTER.**

- (a) Whose qualifications shall consist of one term of active literary society work in this school. He shall be musically inclined, and be able to read notes.
- (b) Whose duties shall be to select and assist in the preparation of such music as is appropriate for the various occasions.

9. **LIBRARIAN.**

- (a) Whose qualifications shall consist of one term of active literary society work in this school.

- (b) Whose duties shall be,
- 1 To keep all books, magazines, editorials or papers belonging to this organization.
 - 2 To see that all articles or property borrowed from the society, such as books, papers, etc., or articles used by the society, are safely returned.

SEC. 2.

The officers of this society shall be elected by majority vote for one school term, on the next to the last, session of each administration, and shall not hold more than one office at one time, nor succeed themselves, but may hold the same office more than once.

ARTICLE 4.
COMMITTEES.

SEC. 1.

There shall be the following committees,

1. **EXECUTIVE.**

- (a) Which shall consist of the President, Vice President, Secretary, Critic and Editor.
- (b) Whose duty shall be to transact the general business of the society not provided for under other committees.

2. PROGRAM.

- (a) Which shall consist of two members of the society and one member of the faculty, appointed by the President.
- (b) Whose duty shall be,
 - 1 To prepare programs for the regular meetings of this society.
 - 2 To act as ballot distributors and tellers, on election evenings, and report the vote to the President.
 - 3 To consult carefully the Secretary's records and see that an impartial rotation is observed on the programs.

3. AUDITING.

- (a) Which shall consist of two members appointed by the President and confirmed by the society.
- (b) Whose duty it shall be to examine the report of the Treasurer and approve of it if correct.

4. JUDICIAL.

- (a) Which shall consist of the President, Critic, and a third member, elected by the society.
- (b) Whose duty shall be to settle all questions that may arise as to the meaning of the Constitution and By-Laws.

5. ARRANGEMENT.

- (a) Which shall consist of two ladies and two gentlemen of the society appointed by the President.
- (b) Whose duty shall be to arrange the assembly room for meetings.
- (c) The two gentlemen shall act as sergeant at arms.

ARTICLE 5. MEETINGS.

There shall be regular open meetings.

ARTICLE 6. PROPERTY.

SEC. 1.

The society shall have the power to acquire a library.

SEC. 2.

Any property needed to add to the greater efficiency of the society's work, shall be purchased by permission of the society.

SEC. 3.

The property of this society is primarily for the benefit of its members.

ARTICLE 7.
AMENDMENTS.

This Constitution and By-Laws appended hereto shall not be amended unless the amendment be presented and discussed at any business session, after which it shall be posted on the bulletin board of the society for at least two weeks before it is acted upon, and a two-thirds vote of all members present shall be required for its adoption.

BY-LAWS.
ARTICLE 1.

PARLIAMENTARY AUTHORITY.

In Parliamentary usage Palmer's Parliamentary Manual shall be the recognized authority.

ARTICLE 2.
MEMBERSHIP.

SEC. 1.

Any person desiring to become a member of this society, shall present his or her application in writing to the Executive Committee. Upon the approval of the Executive Committee, the name shall be presented to the society for its approval. The applicant having given his or her consent to the following pledge, "Do you promise faithfully to observe the rules and regulations of this society?" shall withdraw from the assembly room, whereupon by a two-thirds vote of the society, he or she shall be declared a member of the society.

SEC. 2.

By a two-thirds vote, any member so acting as to bring disrepute upon the society, shall be expelled.

ARTICLE 3.

FEES

SEC. 1.

The initial fee for membership shall be fifty cents, (50¢). At the beginning of each school year, or upon entrance, an additional fee of twenty five cents, (25¢) will be collected from each member.

SEC. 2.

The Treasurer shall become responsible for all fees and dues if he shall fail to report, as prescribed in the Constitution and By-Laws.

SEC. 3.

Any member failing to settle his indebtedness within one month after it is due, shall be suspended until it is paid.

SEC. 4.

All fees, etc., shall be paid to the Secretary within two weeks after they are due, who shall keep a record of them in the minutes of the society.

ARTICLE 4.

ELECTION OF OFFICERS.

SEC. 1.

Nominations for officers shall be made at least two weeks before the regular

election. The vote shall be taken at least one week before the regular election and the two receiving the highest number of votes, for each office, shall be declared the nominees.

SEC. 2.

All vacancies shall be filled by appointment of the President and confirmation of the society until the next regular election.

ARTICLE 5.

MEETINGS.

SEC. 1.

Meetings shall be held every Friday evening during the school term, at 7:30 except when conflicting with other features provided for by the school.

SEC. 2.

The regular session shall include the following order:

- Call to Order
- Invocation
- Roll Call
- Reading of Minutes
- Business,
 - Unfinished Business
 - Report of Special Committees
 - Election of Members
 - Nomination of Officers
 - Election of Officers
- Regular Program
- New Business
- Report of Tellers

ARTICLE 6. PROGRAM.

SEC. 1.

The program may consist of the following:

Referred Question
Declamation
Reading
Oration
Essay
Soliloquy
Impromptu Speech
Debate
Music, etc.

SEC. 2.

There shall be a period of Legislative work provided for on the program of at least three different sessions of each administration.

SEC. 3.

The Literary Survey (the society paper) shall be read before the society every two weeks.

SEC. 4.

The number of speakers on regular debate shall not exceed four. Each speaker shall be given ten minutes. The first

affirmative shall have a rebuttal of three minutes.

SEC. 5.

The President shall appoint three judges of debate who shall present their written decision to him. The President shall announce the decision.

SEC. 6.

General debate may be included in the program at the option of the society.

The privilege of two speeches, each of two minutes duration, shall be granted to all except the speakers of the regular debate, who shall be limited to one speech.

ARTICLE 7.

MISCELLANEOUS.

A member of the Faculty shall be elected by the society to act as General Advisor.

ARTICLE 8.

QUORUM.

A quorum shall consist of twenty (20) members, providing the number of mem-

bers enrolled is twenty four or more, otherwise the quorum shall consist of three-fourths of the total enrollment.

ARTICLE 9.

SUSPENSION.

Any part of this Constitution and By-Laws may be waived for a single session, by a two thirds vote of all the members present.

Presented at the Messiah Bible School and Missionary Training Home, of Grantham, Cumberland Co., Pa., to the Miltonian Literary Society, this 15th. day of December 1914, by the Committee:—

E. H. Hess,
Clara Hoffman,
J. A. Climenhaga,
J. A. Smith,
B. D. Walker,
Mabel Nye,
S. P. Stump.

Adopted by the Miltonian Literary Society, December 15, 1914.

Signed:—

S. P. Stump, Pres.
Mabel Nye, Sec.

AMENDMENTS.

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