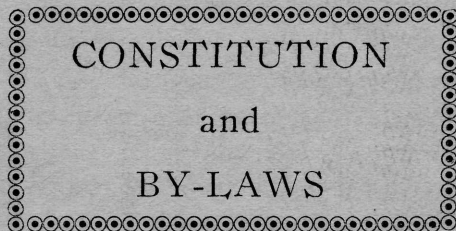
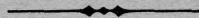
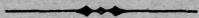


1000-0000-2054

AMERICANA
LITERARY SOCIETY



CONSTITUTION
and
BY-LAWS



Grantham Pa.

CERTIFICATE OF MEMBERSHIP.

This certifies that

has been elected an

member of the AMERICANA LITERARY SOCIETY, of Grantham, Pa.

Signed.....

Sec'y.

CONSTITUTION.

_____ PREAMBLE. _____

Recognizing the imperative need of at least a general knowledge of the regulations of literary and legislative ability, of acquiring great intellectual force, of promoting strong moral sentiment, and of purifying and uplifting the general social standard among our fellowmen; and recognizing that these conditions can best be realized thru vital effort in a Literary league, we, the members of the AMERICANA LITERARY SOCIETY, formerly (1910) of Harrisburg, now (1912) of Grantham, Cumberland, County, Pa., adopt for its government the following CONSTITUTION AND BY-LAWS.

ARTICLE I.

NAME, MOTTO, OBJECT, EMBLEM.

SECTION 1.

Name.

The name of this Society shall be known as AMERICAN LITERARY SOCIETY.

SECTION 2.

Motto.

This Society's motto shall be "VIS UNITA FORTIOR," (*Strength United is Stronger*).

SECTION 3.

Object.

The object of this Literary Society shall be to meet the pressing demand for strong reliant self-possessed men and women, thru proper Literary Training and Culture.

SECTION 4.

Emblems.

- (a) The colors of this Society shall be OLD GOLD and GARNET.
- (b) The emblematic flower shall be the COSMOS.
- (c) The Symbol of this Society shall be the MAPLE LEAF.
- (d) When the Society deems proper, such badge, pin or pennant as is desired, and as will be sanctioned by the Faculty, may be adopted.

ARTICLE II.

MEMBERSHIP.

SECTION 1.

The members of this Society shall consist of two classes, ACTIVE and HONORARY.

SECTION 2.

All students of this Institution, and any other person of good moral standing, interested in Literary work, shall be eligible to ACTIVE membership.

SECTION 3.

Any person of good moral standing, who is interested in the Society and Literary work in general, may become an HONORARY member.

SECTION 4.

(a) All students who are graduates or have been honorably dismissed from this Institution, may become honorary members of this Society.

(b) Any active member who has served faithfully for two years or more, and met the requirements hereinafter set forth, shall be entitled to a CERTIFICATE or DIPLOMA.

ARTICLE III.

OFFICERS.

The officers of this Society shall be of two kinds, SOCIETY TERM OFFICERS, and SCHOOL TERM OFFICERS, the former consisting of *President, Vice President, Secretary, Critic, and Editor*, the latter consisting of *Chaplain, Treasurer, Chorister, Librarian, and Reporter*.

ARTICLE IV.

COMMITTEES.

There shall be two kinds of Committees, SOCIETY TERM Committees, and SCHOOL TERM Committees, the former of which shall consist of *Program, Arrangements, Legislative, and Editorial Staff Committee*, and the latter of which shall consist of *Social, Lookout, Library, and Auditing Committee*.

ARTICLE V.

MEETINGS.

There shall be regular meetings held, and programs rendered of two kinds, viz, *Executive* and *Literary*.

ARTICLE VI.

PROPERTY.

SECTION 1.

The Society shall have the power to acquire a Library.

SECTION 2.

Any property needed to add to the greater efficiency of the Society's work, shall be purchased by permission of the Society.

SECTION 3.

The property of this Society is primarily for the benefit of its members.

ARTICLE VII.

AMENDMENTS.

This CONSTITUTION and the BY-LAWS appended hereto, shall not be amended, unless the proposed amendment be presented in typewritten form of two consecutive executive meetings and accepted *each time by at least a two thirds vote* of all the active members on the roll call.

BY-LAWS.

PARLIAMENTARY AUTHORITY.

The following By-Laws shall be for the regulation of the members in Literary work; but for specific rules of order for Parliamentary Work, *Robert's Rules of Order*, *Cushing's Manual*, *Howe's Legislative Hand Book*, *Palmer's Parliamentary Manual*, *Hill's Rules of Order*, and *Gregg's Parliamentary Rules*, are hereby authorized for effective use.

MEMBERSHIP.

1. Election.

(a)—Any person desiring to become an *active* member of this society shall present his or her application in writing, thru the Lookout Committee, or any member, and shall be declared *elected*, if the application is accepted by a majority rising vote.

(b)—All active members shall have the privilege to vote and hold office, and shall be expected to serve when regularly enlisted.

(c)—Any person desiring to become an *honorary* member shall present his or her application in writing, and shall be declared such only if there is no dissenting vote.

(d)—Honorary members shall share all *privileges* of the active members, but may not vote or hold office.

2. Entrance Fee.

The entrance fee for active members shall be *fifty cents*, and for honorary members *fifty cents additional*.

3. Service.

(a)—Every member, active or honorary shall be expected to serve faithfully on the different programs whenever regularly enlisted.

(b)—All active members shall be expected to fill any offices to which they have been elected.

(c)—No honorary member shall be required to serve on any program without his or her consent.

4. *Graduation.*

(a)—Any member having to his or her credit the equivalent of *two years* of active Literary work shall be entitled to a certificate of proficiency and shall be graduated with honor.

(b)—Any member holding certificate of graduation shall become an honorary member.

(c)—Two years of active Literary work required for graduation shall consist of the following:

REQUIRED WORK.

Offices.

President—at least once.

Vice President—at least once.

Sec'y—once.

Editor—once.

Critic—at least once.

Committees.—on each society term committee once.

Literary Work.

Reading or Declamation . . five

Referred question one

Debate four

Original essay one

Oration one

Address one

ELECTIVE WORK.

Offices—(two).

Chorister.

Treasurer.

Librarian.

Committees—on any two school term committees.

Literary Work—(two).

Soliloquy,

Music.

Symposium.

Extempore Speech.

(d) Any active member of this Society, who has done creditable work in a recognized Literary Society, may present a record of his or her work, which record shall be placed in the

hands of a special committee appointed by the chairman. The Society shall act upon the report of this committee.

5. *Withdrawal of Membership.*

Any member desiring to withdraw his or her membership from this society, shall present his reasons for so doing in writing, and shall be honorably released only upon a two-thirds vote of the active members present.

6. *Expulsion.*

(a)—By a two-thirds vote any member whose actions reflect discredit upon the society, shall be expelled.

(b)—Any member who is expelled from this school, shall be considered expelled from this society.

OFFICERS.

1. *Election.*

(a)—*Society Term* officers shall be elected to serve four consecutive meetings.

(b)—*School Term* officers shall be

elected to serve one regular school term.

(c)—The election of *Society term* officers shall be held upon the last executive session of each administration.

(d)—The election of the school term officers shall be held upon the last executive session in the school term.

(e)—Two candidates shall be presented for each office, upon the evening of election by the program committee.

(f)—The election shall be held by ballot. The candidate receiving the highest number of votes shall be declared elected by the President.

2. *Installation.*

(a)—At the first meeting of each term of office immediately after the reading of the minutes, the officers-elect shall be installed in the following manner; their names shall be called

in order, and, when they have arranged themselves before the President, he shall put the following question to them:

"Do you promise to perform faithfully the duties of your respective offices, and to advance the interests of this Society to the best of your ability?"

When affirmatively answered the retiring president shall pronounce them invested with their respective powers. The elected officers shall retire until the president-elect shall have delivered his or her *inaugural address*, after which, having taken his or her chair, at his or her bidding, the officers shall assume their respective duties.

(b)—All vacancies shall be filled by appointment until the next regular election.

3. *Duties.*

(a)—PRESIDENT.

(1)—It shall be the duty of the president *to preside* at all regular and

special meetings during his or her administration, unless special officers have been elected for a special meeting.

(2)—He shall *notify* all newly elected officers of their election, and get their consent to serve.

(3)—He shall see to it that those appointed to serve on regular or special programs are *notified*, and shall be notified if those appointed cannot serve.

(4)—He shall have the power to *fill all vacancies*, upon due notice.

(5)—He shall have power to *call special meetings* as occasion demands.

(6)—He shall be empowered to *counter-sign all vouchers* drawn upon the treasurer for the payment of debts contracted by the society.

(b)—VICE PRESIDENT.

(1)—The vice president shall serve in the absence of the president, and shall be empowered with and resume the same responsibilities.

(2)—He shall *preside during the parliamentary periods*, the Parliamentary Drill being excluded.

(c)—SECRETARY.

(1)—In the absence of both president and vice president the *Secretary shall preside* at the meeting, and shall appoint a secretary *pro tempore*.

(2)—It shall be his or her duty to keep a faithful record of all regular proceedings and motions of each regular session.

(3)—He or she shall keep an accurate record in the Society's *Ledger* of all persons serving on the programs, and of the nature of the service.

(4)—He or she shall draw up and sign all vouchers on the Treasurer for the payment of all regularly contracted debts by the Society.

(d)—CRITIC.

(1)—The Critic shall commend all worthy performance of parts;

(2)—He or she shall reveal weaknesses in any part of the program; and

(3)—He or she shall suggest some means of bettering parts or programs.

(4)—His or her criticisms shall be impartial and shall include the chairman's work and the Society's conduct as a whole.

(e)—EDITOR.

(1)—The Editor shall prepare a paper, representing *an incarnation of the society's literary thought*, for every literary session.

(2)—He or she shall have power to *appoint a corps of assistants* to facilitate the work, which appointment shall be regarded as binding as any regular literary appointment by the society.

(f)—CHAPLAIN.

The chaplain shall have charge of or conduct the invitational and closing exercises of all regular or special

meetings, not otherwise provided for by special appointment.

(g)—TREASURER.

(1)—The treasurer shall be the holder of, and shall be held responsible for the society's funds.

(2)—He shall keep an accurate account of all receipts and expenditures.

(3)—He shall issue checks when duly authorized by the secretary and president.

(4)—At the end of his term of office, he shall submit an itemized report of all receipts and expenditures.

(5)—Under no circumstances shall he appropriate the society's money in part or in whole, to his personal use.

(h)—CHORISTER.

(1)—The chorister shall select and prepare such music as is appropriate for the various occasions.

(2)—He or she shall be empowered to appoint persons, who shall as-

sist him or her whenever it is deemed necessary.

(i)—LIBRARIAN.

(1)—All books, magazines, editorials, or Society papers, belonging to this organization shall be kept by the librarian.

(2)—He shall see that all articles or property borrowed from the society, such as books, papers, etc., or articles used by the society are safely returned.

(3)—It shall be his special duty to take charge of the "*block and gavel*" belonging to the Society.

(4)—He shall care for the Secretary's "*records*," and the "*legislative files*" during the school's regular vacation.

(5)—He shall be regulated in giving out books, papers, etc., by whatever rules the Society may adopt for their distribution and care.

(j)—REPORTER.

(1)—He shall see that each program is published in at least two near-by papers; and

(2)—He shall see that special programs are properly advertised.

4. *Succession.*

No person may hold more than one School or Society term office *at one time*, or serve on more than one School or Society term Committee at one time; neither shall he serve in the same capacity twice in succession.

COMMITTEES.

1. *Duties.*

(a)—PROGRAM COMMITTEE.

(1)—It shall be the duty of the program committee to prepare programs for the regular meetings of this society.

(2)—It shall, on election evenings, present two nominees for each office to be filled.

(3)—It shall act as ballot distributors and tellers, and shall report the vote to the president.

(4)—It shall be required to consult carefully the Secretary's records, and see that an impartial rotation is observed on programs and in the filling of offices.

(b)—ARRANGEMENT COMMITTEE.

(1)—It shall be the duty of the Arrangement Committee to properly arrange the Society hall for its meetings, and put it into order after each session of this Society.

(2)—During session the committee shall see that the room is properly ventilated, and that order is preserved, the gentlemen of this committee acting as *Sergeant at Arms*.

(c)—LEGISLATIVE COMMITTEE.

(1)—The Legislative Committee shall examine all bills, presented in the regular legislative periods of the Executive session, as to their rhetorical construction and logical arrangement; and

(2)—It shall either recommend or discourage the filing of the same.

(3)—It shall prepare motions and dilemmas for Parliamentary Drills.

(d)—SOCIAL COMMITTEE.

(1)—The Social Committee will be expected to present, subject to the sanction of the faculty, an informal program, about twice each school term, which program shall be given outside the regular society hour.

(e)—LOOKOUT COMMITTEE.

(1)—The Lookout Committee shall solicit applications for membership among the student body, the friends,

and neighbors of this Institution, and present the same to the society.

(f)—LIBRARY COMMITTEE.

(1)—When deemed proper the Library Committee shall recommend purchases of books etc., for the library.

(2)—They shall solicit funds for the same when duly authorized; and

(3)—They shall purchase, in conjunction with the librarian, all such books etc., when the society so directs.

(g)—AUDITING COMMITTEE.

(1)—The Auditing Committee shall examine the report of the Treasurer and approve of it if correct.

(2)—All orders for payment of debts shall be examined by the committee, to ascertain their validity.

2. *Number in each Committee.*

(a)—The Program Committee shall

consist of three members, one of which shall be a member of the Faculty.

(b)—The Committee on Arrangements shall consist of four members, two of whom shall be gentlemen.

(c)—The Legislative Committee shall consist of three members.

(d)—The Social Committee shall consist of three members, two of whom shall be members of the Faculty.

(e)—The Lookout Committee shall consist of two members.

(f)—The Library Committee shall consist of three members.

(g)—The Auditing Committee shall consist of two members.

MEETINGS.

1. The beginning of each school term shall be an executive session.

2. Each alternate meeting shall be Literary in so far as it does not conflict with the preceding regulation.

3. The minimum length of a session shall be one hour, and the maximum length, two hours.

4. The Society shall meet each Friday evening at 7:30 o'clock.

5. The executive session shall include the following order:

Call to order

Invocation

Roll call

Reading of Minutes

Business

Unfinished business

Report of Special Committees

Election of Members

Nomination of Officers

Election of Officers

Regular program

New business

Report of tellers

Report of regular committees.

6. The program for the executive session,

(a)—*Shall require the following:*

Legislative period—20 minutes.

Legislative period—15 minutes.

Question box

(b)—*May include the following:*

Referred question

Oration

Declamation

Extempore speech

Music

(c)—*Must include the following:*

Parliamentary Drill, 15 minutes,
in the last executive session of each
administration, which Drill may be
substituted for the regular 15 minutes
Legislative period.

7. The Program for the Literary
[Session,

(a)—*Shall require the following:*

The Columbian Star, a paper of
a literary nature, containing original

poems, essays, escarps, school notes,
and other worthy productions.

(b)—*May consist of any of the
following:*

Referred question

Declamation

Reading

Oration

Essay

Soliloquy

Address

Impromptu speech

Debate

Music

8. Legislative Work;

(a)—In each executive session
there shall be at least 35 minutes of
Legislative work, but not exceeding
45 minutes.

(b)—Legislative work shall con-
sist in the presentation of *Bills, Reso-
lutions*, etc., together with a dignified
discussion of their merits leading to-
ward their acceptance or rejection.

QUORUM.

A Quorum shall consist of ten active members.

SUSPENSION.

Any part of this Constitution and By-Laws may be waived for a single session, by a two-thirds vote of all the members present.

Presented at the MESSIAH BIBLE SCHOOL and MISSIONARY TRAINING HOME, of *Grantham, Cumberland, Co., Pa.*, to the AMERICANA LITERARY SOCIETY, this 2nd day of November, 1912, by the Committee,

H. L. Smith,
Ira J. Zercher,
Mrs. J. A. Climenhaga.

Adopted by the AMERICANA LITERARY SOCIETY, November 8th, 1912.

Signed :—

J. A. Climenhaga—Pres.
A. W. Climenhaga—Sec'y.

AMENDMENTS

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